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10 August 1950

MEMORANDUM FOR: CHIEF, COAPS ✓  
CHIEF, LIAISON DIVISION

SUBJECT: The Coordination of Collection Activities

REFERENCE: Memo from DCI to Chief, COAPS, subject as above,  
dated 9 August 1950

1. In order to provide COAPS with the information on collection failures which the reference calls upon AD/OCD to provide, Liaison Division will recommence the system of monthly reporting on this subject which was in effect up until about a year ago when, in accordance with recommendations from several sources, the system was abandoned.

2. Each monthly report will include the following information on each collection action which has been closed out as a failure during the month:

- a. Requester
- b. Subject - including copies of all pertinent papers on the requirement received from the requester.
- c. Security classification and degree of urgency.
- d. Collection agencies to which the action was assigned, including copies of Collection Directives sent out.
- e. Reported or presumptive reason for failure.
- f. Comment by Liaison Division.

3. Each monthly report will further include similar information on those collection actions which, though closed out as partially or completely satisfied, nonetheless have been the subject of controversy between requester, Liaison Division, and/or the collection agency.

4. With the above information in hand it should be possible for COAPS to explore the requirements and collection problems in some detail.

[Redacted Signature]

JAMES M. ANDREWS  
Assistant Director, OCD

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9 AUG 1950

MEMORANDUM FOR: Chief, COAPS  
Assistant Director, OCD  
Assistant Director, OSO

SUBJECT: The Coordination of Collection Activities

REFERENCE: (a) Atomic Energy Intelligence Report of 9 June  
1950 and correspondence thereon  
(b) CIA Organization and Functions

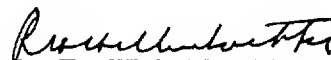
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1. I desire to improve the coordination of collection activities, so all instances illustrative of unsolved problems in this category will be referred on a continuing basis to the Coordination, Operations and Policy Staff with complete descriptive data and appropriate recommendations for further action. Such examples are desired whether they deal with the situation inside or outside of CIA.

2. It is true, of course, that no blanket solution to the satisfactory coordination of all collection activities can be found overnight, but it is hoped that if adequate information is furnished the Office of the Director that effective action can be taken in many cases, at any rate in the first instance within CIA and thereafter maybe elsewhere throughout the Government.

3. The Assistant Director, OCD, should have and report this information in all instances. Those collection requests which may be received direct by the Assistant Director, OSO, or through the Defector Committees, should also be reported when they have not been resolved to the satisfaction of the requester.

4. The Chief, COAPS, is hereby directed to investigate each case thoroughly and to study the recommendations of the individual offices in consultation with all interested parties, with a view to submitting coordinated recommendations to the Director.

  
R. H. HILLENKOETTER  
Rear Admiral, USN  
Director of Central  
Intelligence

Information Copies

Acting Executive	Assistant Director, OO
Management Officer	Assistant Director, OSI
Assistant Director, ORE	Assistant Director, OPC

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